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Police Community Outreach Coordinator, 2018-01 Prequalifying Questions

Please complete the following prequalifying questionnaire providing the information requested about your experience and background to include listing employer(s), dates of employment, duration of employment, job title(s), and related job duties. **If you answer with 'See Resume', you will not be considered for this posting.**

This questionnaire will be scored. **The information you provide in the answers below will be used to determine if you will proceed to the next phase of the selection process.** Information related to education and experience must be verifiable on your application to be given credit.

* 1. Any equivalent combination of knowledge, skills education and experience may be considered qualifying. Do you have at least an Associate's degree or two year equivalent from an accredited college or university?

Yes No

* 2. What is the highest degree you have completed (Associates, Bachelors, etc.), and what field is your degree in? If this doesn't apply, please indicate "N/A".

* 3. How many years (full-time equivalency) of experience do you have disseminating and communicating information to the public?

None less than 1 year 1-2 years 2-3 years 3-5 years 5 or more years

* 4. Please check all experience you have in the following areas:

- Public outreach
- Public education
- Public information sharing
- Development of materials for public dissemination
- Presentations at public meetings or forums
- NONE of these apply to me

* 5. Preference may be given to candidates based on qualifications. Please check all that apply:

- Prior work experience in the field of public relations with a municipal police or sheriff's department
- Ability to speak Spanish
- Ability to read Spanish
- Ability to write Spanish
- NONE of these apply to me

* 6. Briefly describe your education, knowledge, and experience that you feel makes you qualified for this position.

* 7. Do you have any felony convictions?

- No I don't have any felony convictions Yes I do have a felony conviction and this would DISQUALIFY me from this position

* 8. Do you have any NON-felony convictions?

- No Yes and I understand the City will make the determination of job appropriateness

* 9. If answered 'Yes' to NON-felony conviction, please explain. If this doesn't apply, please indicate 'N/A'.

* 10. As a requirement of this position, a valid Oregon Driver's License is required by time of appointment. (Or, if from out-of-state, obtain a valid ODL pursuant to DMV rules.)

- I currently have or can obtain a valid ODL I cannot obtain a valid ODL and this DISQUALIFIES me for this position

* 11. In order to be eligible to receive Veteran Preference Points, a completed form and supporting documentation must be submitted to Human Resources before the closing date and time of this posting. You must submit completed forms to HR via mail, email, fax or in person. Refer to the Job Posting for more information and required form.

- I understand a form and supporting documentation must be submitted by the closing date to be eligible to receive points N/A

Please review your information for accuracy and completeness. You will not be allowed to return to this page after moving to the next page of the application.

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